

## NWWA Synod Coach Coordinator

The purpose of this position is to create and cultivate coaching pathways and partnerships as together we seek to move forward the mission of God in our world as expressed through our Synod's priorities.

The NWWA Synod Coach Coordinator will steward Coach Northwest, the coaching ministry of the Northwest Washington Synod.

### Desired Qualifications:

- Coach training or willingness to undergo coach training
- Connected to a congregation or ministry site within the Northwest Washington Synod of the ELCA
- Administrative experience, familiarity with Zoom and Google Docs
- Flexible, collaborative, and demonstrates strong interpersonal skills

### Job Duties

1. **Coach Northwest Steering Team:** Convene and facilitate meetings of the Steering Team (at least quarterly), who will serve to discern, plan, and implement the goals and objectives of the coaching ministry of the NWWA Synod.
  - a. Oversee projects assigned to members of the steering team (transition facilitation, coaching grants, communication with ELCA Coaching, etc.)
  - b. Provide information regarding coach training to prospective coaches. Coordinate coach training opportunities as needed.
2. **Communication and Coordination with Synod:** Work with Synod Bishop and Staff to align coaching offerings with the priorities of the Synod. Facilitate the implementation of the Coaching Ministry of the NWWA Synod.
3. **Communicate the vision of Coach Northwest:** Communicate within the Synod and across Synods to cultivate, implement, and collaborate best practices for coaching and for growing an expanding coaching culture, paying special attention to the diversity of coaches, coach offerings, and opportunities in and beyond our Synod.
  - a. Examples: Sharing impact of coaching at Synod Gatherings, sharing with other coordinators at Coach Coordinator Cohort meetings, annual report to Synod Council.
4. **One-on-One Networking:** connect with current coaches, first call rostered ministers, leaders and ministries seeking coaching. Recruit new coaches and encourage lay and rostered leaders to try coaching.
5. **Promote and Maintain Active Status of Coaches:** Facilitate compliance of coaches with Synod active status guidelines. Provide quarterly gathering opportunities for training/continuing education and mutual support. Engage community of coaches in [24-hour Best Practices](#). Submit list of active coaches annually to Synod Council and Bishop for approval.

6. **Coach and Be Coached:** Continue to use and improve coaching skills through trainings, active coaching, and actively being coached, including active participation in the Coach Coordinator Training Cohorts (monthly zoom call).
7. Reports to DEM (Judy Brennan) of the NWWA Synod

**Time and Compensation:**

Budget 5 hours per week

\$45 per hour (\$11,700 per year)

Start Date: ASAP

Contract