

## **Policy for Synod Council Members' Costs**

*Adopted by the Synod Council, January 18, 2025*

The Northwest Washington Synod Assembly registration fee will be covered by the synod for all synod council members who are not also coming as voting members from their congregation. Mileage to/from assembly will be covered at the volunteer IRS mileage rate. The cost of King County Metro, Community Transit, and Sound Transit will be reimbursed upon request. Ferry Transit will be covered up to 20%. Other forms of mass transportation will be assessed on a case-by-case basis by the Executive Committee. Request for reimbursement is to be made to the Synod Administrator via email.

Mileage to/from Synod Council meetings and events requiring an individual member of Synod Council to function on behalf of the Synod will also be covered at the volunteer IRS mileage rate. The cost of King County Metro, Community Transit, and Sound Transit will be reimbursed upon request. Ferry Transit will be covered up to 20%. Other forms of mass transportation will be assessed on a case-by-case basis by the Executive Committee. Request for reimbursement is to be made to the Synod Administrator via email.

Any funds not requested may be considered charitable giving to the NWWA Synod.